



presents **Andrell Education's**

Big Write & VCOP

Face to Face Workshop

Course: _____ Date: _____ Location: _____

(Registrations open at 8:45am for a 9:00am start - Approx 3:30pm finish)

SCHOOL DETAILS:

Name: _____

Address: _____

Suburb: _____ State: _____ Post Code: _____

Telephone: _____ Fax: _____ Purchase Order: _____

Business Mgr: _____ Email: _____

PARTICIPANT DETAILS:

Name: _____ Email: _____

Name: _____ Email: _____

Name: _____ Email: _____

Name: _____ Email: _____

Name: _____ Email: _____

DIETARY REQUIREMENTS:

Name: _____ Requirement: _____

Name: _____ Requirement: _____

The cost of a full day 'Introduction to Big Write & VCOP', 'Integrating VCOP into Classroom Practice & Planning', 'Assessment & Data Tracking' or 'Big Talk for Pre-Writers' workshop is \$300 p/p (plus GST).

Price includes: Morning Tea, Lunch, Refreshments, and Delegate Pack containing Workshop Notes.

Full payment is required prior to commencement of the seminar.

Placement confirmation will be sent in the form of a Tax Invoice from TeachMe PD.

Number of participants: _____ @ \$300.00 per person (plus GST @ \$30.00) = Total Amount: \$ _____

Please complete this form in full and fax to (03) 8759 0583 or email to info@teachmepd.com.au

Full refund will be given if written notification is received more than 14 days prior to commencement of the seminar. A fee of 20% will be charged for notifications received after this time. No refund will be given if written notification is not received prior to or after commencement. Participant placements are fully transferable from the scheduled date of the seminar to an alternative seminar date. Transferred placements will not incur a fee if written notification is received more than 14 days prior to commencement of original seminar date.

In the event of cancellation of seminar, TeachMe PD (or its supplier), will endeavour to notify participants as soon as practicable. At this time you will be offered the option of transferring participants to an alternative seminar or issued a refund for the amount in full. TeachMe PD (or its supplier) will not be held liable for any additional expenses incurred.

TeachMe PD is the promoter and booking agent contracted by the supplier (Andrell Education). All payments are to be made payable to TeachMe PD via cheque or EFT.

TeachMe PD - ABN 93 207 102 678

Mail: PO Box 4119 Langwarrin, VIC. 3910 Australia

Email: info@teachmepd.com.au

Phone: 0407 874 829

Fax: 03 8759 0583

