



presents **Andrell Education's**

Big Write® & VCOP®

Online Workshop Delivery

Course: _____ Date: _____

SCHOOL DETAILS:

Name: _____

Address: _____

Suburb: _____ State: _____ Post Code: _____

Telephone: _____ Fax: _____ Purchase Order: _____

Business Mgr: _____ Email: _____

PARTICIPANT DETAILS:

Name: _____ Email: _____

Name: _____ Email: _____

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The cost of a full day 'Introduction to Big Write & VCOP', 'Integrating VCOP into Classroom Practice & Planning', 'Assessment & Data Tracking' or 'Big Talk for Pre-Writers' workshop is \$270 p/p (plus GST). Mini Courses are \$45pp/per course (plus gst) Price includes: Electronic Delegate Pack containing workshop notes. Full payment is required prior to commencement of the workshop. Placement confirmation will be sent in the form of a Tax Invoice from TeachMe PD.

Number of participants: ____ @ \$____.00 per person (plus GST @ \$____.00) = Total Amount: \$

Please complete this form in full and fax to (03) 8759 0583 or email to info@teachmepd.com.au

Full refund will be given if written notification is received more than 14 days prior to commencement of the workshop. A fee of 20% will be charged for notifications received after this time. No refund will be given if written notification is not received prior to or after commencement. Participant placements are fully transferable from the scheduled date of the workshop to an alternative workshop date. Transferred placements will not incur a fee if written notification is received more than 14 days prior to commencement of original workshop date.

In the event of cancellation of workshop, TeachMe PD (or its supplier), will endeavour to notify participants as soon as practicable. At this time you will be offered the option of transferring participants to an alternative workshop or issued a refund for the amount in full. TeachMe PD (or its supplier) will not be held liable for any additional expenses incurred. TeachMe PD is the promoter and booking agent contracted by the supplier (Andrell Education). All payments are to be made payable to TeachMe PD via cheque or EFT.

TeachMe PD - ABN 93 207 102 678

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Email: info@teachmepd.com.au

Phone: 0407 874 829

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